

Welcome to the PIA for FY 2010!

Congress passed the E-Government Act of 2002 to encourage the use of Web-based Internet applications or other information technology by Government agencies, with the intention of enhancing access to government information and services and increasing the effectiveness, efficiency, and quality of government operations.

To combat public concerns regarding the disclosure of private information, the E-Government Act mandated various measures, including the requirement that Federal agencies conduct a Privacy Impact Assessment (PIA) for projects with information technology systems that collect, maintain, and/or disseminate "personally identifiable information" of the public. Personally identifiable information, or "personal information," is information that may be used to identify a specific person.

The Privacy Act and VA policy require that personally identifiable information only be used for the purpose(s) for which it was collected, unless consent (opt-in) is granted. Individuals must be provided an opportunity to provide consent for any secondary use of information, such as use of collected information for marketing.

Directions:

VA 6508 is the directive which outlines the PIA requirement for every System/Application/Program. More information can be found by reading VA 6508.

If you find that you can't click on checkboxes, make sure that you are: 1) Not in "design mode" and 2) you have enabled macros.

PIA Website: http://vawww.privacy.va.gov/Privacy_Impact_Assessments.asp

Roles and Responsibilities:

Roles and responsibilities for the specific process are clearly defined for all levels of staff in the Privacy Impact Assessment Handbook 6202.2 referenced in the procedure section of this document.

- a. The Privacy Officer is responsible for the overall coordination and review of the PIA to ensure compliance with VA Handbook 6202.2.
- b. Records Officer is responsible for supplying records retention and deletion schedules.
- c. Information Technology (IT) staff responsible for the privacy of the system data will perform a PIA in accordance with VA Handbook 6202.2 and to immediately report all anomalies to the Privacy Service and appropriate management chain.
- d. Information Security Officer (ISO) is responsible for assisting the Privacy Officer and providing information regarding security controls.

Information Security Officer (ISO) is responsible for assessing the risks, control and protecting information regarding security concerns.

e. The CIO is responsible for ensuring that the systems under his or her jurisdiction undergo a PIA. This responsibility includes identifying the IT systems; coordinating with the Privacy Officer, Information Security Officer, and others who have concerns about privacy and security issues; and reviewing and approving the PIA before submission to the Privacy Service.

Definition of PII (Personally Identifiable Information)

Information in identifiable form that is collected and stored in the system that either directly identifies an individual by name, address, social security number, telephone number, e-mail address, biometric identifiers, photograph, or other unique numbers, codes or characteristics or combined, indirect identify an individual such as a combination of gender, race, birth date, geographical indicators, license number is also considered PII.

Macros Must Be Enabled on This Form

To enable macros, go to: 1) Tools > Macros > Security - Set to Medium; 2) Click OK; 3) Close the file and when reopening click on Enable Macros at ..

(FY 2010) PIA: System Identification

Program or System Name: Region 3 > VHA > VISN 8 >
Orlando VAMC > VistA

OMB Unique System / Application / Program
Identifier (AKA: UPID #): 029-00-01-11-01-1180-00

The Orlando VAMC VistA system is a General Support System owned by the Department of Veterans Affairs that has been determined to have a security categorization of HIGH in accordance with FIPS Publication 199. The periodic assessment of risk to agency operations or assets resulting from the operation of this information system is required by the Federal Information Security Management Act (FISMA). The risk assessment provides the management, operational, and technical security controls implemented to protect the confidentiality, integrity, and availability of the system and its information.

Description of System / Application / Program:

Facility Name:

Title:	Name:	Phone:	Email:
Privacy Officer:	Robert Isaac	321 397-6807	robert.isaac@va.gov
Information Security Officer:	Keith Herzberg	321 397-6167	keith.herzberg@va.gov
Chief Information Officer:	Marty Sibley	407-599-1520	martha.sibley@va.gov

Person Completing Document:	Robert Isaac	321 397-6807	robert.isaac@va.gov
Other Titles:			

Other Titles:

Other Titles:

Date of Last PIA Approved by VACO Privacy Services: (MM/YYYY)	First one completed for VistA
Date Approval To Operate Expires:	TBD

What specific legal authorities authorize this program or system:	Privacy Act, 5 U.S.C. 552a(e)(4)
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What is the expected number of individuals that will have their PII stored in this system:	100,000
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Identify what stage the System / Application / Program is at:	Operations/Maintenance
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The approximate date (MM/YYYY) the system will be operational (if in the Design or Development stage), or the approximate number of years the system/application/program has been in operation.	10/2009
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Is there an authorized change control process which documents any changes to existing applications or systems?	Yes
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If No, please explain:

Has a PIA been completed within the last three years?	N/A: First PIA
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Date of Report (MM/YYYY):	11/2009
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Please check the appropriate boxes and continue to the next TAB and complete the remaining questions on this form.

- Have any changes been made to the system since the last PIA?
- Is this a PIV system/application/program collecting PII data from Federal employees, contractors, or others performing work for the system?
- Will this system/application/program retrieve information on the basis of name, unique identifier, symbol, or other PII data?

- Will this system/application/program retrieve information on the basis of name, unique identifier, symbol, or other PII data?
- Does this system/application/program collect, store or disseminate PII/PHI data?
- Does this system/application/program collect, store or disseminate the SSN?

If there is no Personally Identifiable Information on your system , please skip to TAB 12. (See Comment for Definition of PII)

(FY 2010) PIA: System of Records

Is the data maintained under one or more approved System(s) of Records?	Yes	
if the answer above is no, please skip to row 16.		
For each applicable System(s) of Records, list:		
1. All System of Record Identifier(s) (number):	23VA163, 24VA19, 97VA105, 99VA13, 121VA19	
2. Name of the System of Records:	Patient Fee Basis Medical and Pharmacy Records – VA, Patient Medical Records – VA, Consolidated Data Information System – VA, Automated Safety Incident Surveillance and Tracking System (ASISTS) – VA, National Patient Databases	
3. Location where the specific applicable System of Records Notice may be accessed (include the URL):	2003 Privacy Act Compilation published in Federal Register. http://vawww.vhaco.va.gov/privacy/systemofrecords.htm	
Have you read, and will the application, system, or program comply with, all data management practices in the System of Records Notice(s)?	Yes	
Does the System of Records Notice require modification or updating?	No	
	<i>(Please Select Yes/No)</i>	
Is PII collected by paper methods?	Yes	
Is PII collected by verbal methods?	Yes	
Is PII collected by automated methods?	Yes	
Is a Privacy notice provided?	Yes	
Proximity and Timing: Is the privacy notice provided at the time of data collection?	Yes	
Purpose: Does the privacy notice describe the principal purpose(s) for which the information will be used?	Yes	
Authority: Does the privacy notice specify the effects of providing information on a voluntary basis?	Yes	
Disclosures: Does the privacy notice specify routine use(s) that may be made of the information?	Yes	

(FY 2010) PIA: Notice				
Please fill in each column for the data types selected.				
Data Type	Collection Method	What will the subjects be told about the information collection?	How is this message conveyed to them?	How is a privacy notice provided?
Veteran or Primary Subject's Personal Contact Information (name, address, telephone, etc)	Paper & Electronic	Benefits, Healthcare	Verbal & Written	Verbal & Written
Family Relation (spouse, children, parents, grandparents, etc)	Paper & Electronic	Benefits, Healthcare	Verbal & Written	Verbal & Written
Service Information	Paper & Electronic	Benefits, Healthcare	Verbal & Written	Verbal & Written
Medical Information	Paper & Electronic	Benefits, Healthcare	Verbal & Written	Verbal & Written
Criminal Record Information	VA File Database	Benefits, Healthcare	Verbal & Written	Verbal & Written
Guardian Information	Paper & Electronic	Benefits, Healthcare	Verbal & Written	Verbal & Written
Education Information	Paper & Electronic	Benefits, Healthcare	Verbal & Written	Verbal & Written
Benefit Information	Paper & Electronic	Benefits, Healthcare	Verbal & Written	Verbal & Written
Other (Explain)				
Data Type	Is Data Type Stored on your system?	Source (If requested, identify the specific file, entity and/or name of agency)	Is data collection Mandatory or Voluntary?	Additional Comments
Veteran or Primary Subject's Personal Contact Information (name, address, telephone, etc)	Yes	Veteran	Mandatory	On-Form
Family Relation (spouse, children, parents, grandparents, etc)	Yes	Veteran	Mandatory	On-Form
Service Information	Yes	Veteran	Mandatory	On-Form
Medical Information	Yes	Veteran	Mandatory	On-Form
Criminal Record Information	Yes	VA Files / Databases (Identify file)	Mandatory	On-Form
Guardian Information	Yes	Veteran	Mandatory	On-Form
Education Information	Yes	Veteran	Mandatory	On-Form
Benefit Information	Yes	VA Files / Databases (Identify file)	Mandatory	On-Form
Other (Explain): Fugitive Felon Program				
Other (Explain)				
Other (Explain)				

(FY 2010) PIA: Data Sharing					
Organization	Name of Agency/Organization	Do they access this system?	Identify the type of Data Sharing and its purpose.	Is PII or PHI Shared?	What is the procedure you reference for the release of information?
Internal Sharing: VA Organization	VSO, VBA, AAC, VACO, CMOP, eCME, DDC, NPPD	Yes	limited patient information used for eligibility benefits.	Both PII & PHI	DSS ROI, VHA HB1605.1
Other Veteran Organization		No			
Other Federal Government Agency	IRS, DoD, Social Security, Bureau of Disability	No	Benefits, Health info, Income matching	Both PII & PHI	DSS ROI, sharing agreements
State Government Agency		No			
Local Government Agency	County Health Departments	No	Public Health, Infectious Disease Information	Both PII & PHI	Florida Department of Health Procedures, DSS ROI
Research Entity	NONE	No			
Other Project / System	MCCR Vendors	No	Insurance/payment Information	Both PII & PHI	ROI, BAA
Other Project / System		No			
Other Project / System		No			
(FY 2010) PIA: Access to Records					
Does the system gather information from another system?	Yes				
Please enter the name of the system:	Veterans may complete 1010EZ on lline, info can then be laoded directly into VistA by VA staff. Benefit information can be accessed from VBA system(s).				
Per responses in Tab 4, does the system gather information from an individual?	Yes				
If information is gathered from an individual, is the information provided:	<input checked="" type="checkbox"/> Through a Written Request <input checked="" type="checkbox"/> Submitted in Person <input checked="" type="checkbox"/> Online via Electronic Form				
Is there a contingency plan in place to process information when the system is down?	Yes				
(FY 2010) PIA: Secondary Use					
Will PII data be included with any secondary use request?	No				

if yes, please check all that apply:	<input checked="" type="checkbox"/> Drug/Alcohol Counseling <input checked="" type="checkbox"/> Mental Health <input checked="" type="checkbox"/> HIV <input checked="" type="checkbox"/> Research <input type="checkbox"/> Sickle Cell <input type="checkbox"/> Other (Please Explain)				
Describe process for authorizing access to this data.					
Answer:	Written requests/authorization, ROI				

(FY 2010) PIA: Program Level Questions		
Does this PIA form contain any sensitive information that could cause harm to the Department of Veterans Affairs or any party if disclosed to the public?	No	
If Yes, Please Specify:		
Explain how collected data are limited to required elements: Answer: Data is collected electronically based on the automation of VA Forms and clinical procedures which are configured to request only the information required. Approved templates (Medical record Committee) and SOPs are used for medical information collecting; scripts are used by staff. Forms are also standardized nationally.		
How is data checked for completeness? Answer: Data is reviewed by staff and compared to paper forms. Various audits such as medical record audit, compliance audits in MCCR, etc, ensure completeness. Electronic collection of data (administration and clinical) can be controlled through prompts, required "indicators", instructions on forms and training of staff. Electronic clinical templates use similar techniques as well as character-limited fields, type of response fields used in the template (yes/no, checkbox, text response), field size and required indicators (*). National and local policies and procedures also "limit", define what information is collected. Licenses and certifications of various clinical staff define "scopes of practice" and limit information needed for care and treatment from specific treating individuals. Policies and procedures work the same way for administrative data collected. The United States Code of Federal Regulations, Privacy Act of 1974, the Freedom of Information Act and the Health Insurance Portability and Accountability Act are federal regulations that govern VHA healthcare facilities. Standards for medical		
What steps or procedures are taken to ensure the data remains current and not out of date? Answer: VHA staff checks for completeness, accuracy, and currency by reviewing the forms. The patient		
How is new data verified for relevance, authenticity and accuracy? Answer: Much of the same information provided in data completeness question above applies to this question. Signature verification is often performed by comparison to other signed documents. Some procedures may require notarized documents (ROI and copies of records in some instances). Relevance is determined through review by knowledgeable staff for both administrative and clinical information, data fields on forms and regulations. HINQs are another source for verifying information.		
<i>Additional Information: (Provide any necessary clarifying information or additional explanation for this section.)</i>		
Answer:		
(FY 2010) PIA: Retention & Disposal		
What is the data retention period?		
Answer: 75 years		
Explain why the information is needed for the indicated retention period?		
Answer: Retention periods for data vary according to the type of records. Data owners are responsible for ensuring they follow the record retention periods outlined in RCS 10-1.		
What are the procedures for eliminating data at the end of the retention period?		

Answer: For VHA projects, VHA Handbook 1907.1 (Section 6j) and VHA Records Control Schedule 10-1 provide more general guidance.		
Where are these procedures documented?		
Answer: For VHA projects, VHA Handbook 1907.1 (Section 6j) and VHA Records Control Schedule 10-1 provide more general guidance.		
How are data retention procedures enforced?		
Answer: For VHA projects, VHA Handbook 1907.1 (Section 6j) and VHA Records Control Schedule 10-1 provide more general guidance.		
Has the retention schedule been approved by the National Archives and Records Administration (NARA)	Yes	
<i>Additional Information: (Provide any necessary clarifying information or additional explanation for this section.)</i>		
Answer:		
(FY 2010) PIA: Children's Online Privacy Protection Act (COPPA)		
Will information be collected through the internet from children under age 13?	No	
If Yes, How will parental or guardian approval be obtained?		
Answer:		

(FY 2010) PIA: Additional Comments

Add any additional comments on this tab for any question in the form you want to comment on.
Please indicate the question you are responding to and then add your comments.

(FY 2010) PIA: VBA Minor Applications

Explain what minor application that are associated with your installation? (Check all that apply)

Records Locator System	Education Training Website	Appraisal System
Veterans Assistance Discharge System (VADS)	VR&E Training Website	Web Electronic Lender Identification
LGY Processing	VA Reserve Educational Assistance Program	CONDO PUD Builder
Loan Service and Claims	Web Automated Verification of Enrollment	Centralized Property Tracking System
LGY Home Loans	Right Now Web	Electronic Appraisal System
Search Participant Profile (SPP)	VA Online Certification of Enrollment (VA-ONCE)	Web LGY
Control of Veterans Records (COVERS)	Automated Folder Processing System (AFPS)	Access Manager
SHARE	Personal Computer Generated Letters (PCGL)	SAHSHA
Modern Awards Process Development (MAP-D)	Personnel Information Exchange System (PIES)	VBA Data Warehouse
Rating Board Automation 2000 (RBA2000)	Rating Board Automation 2000 (RBA2000)	Distribution of Operational Resources (DOOR)
State of Case/Supplemental (SOC/SSOC)	SHARE	Enterprise Wireless Messaging System (Blackberry)
Awards	State Benefits Reference System	VBA Enterprise Messaging System
Financial and Accounting System (FAS)	Training and Performance Support System (TPSS)	LGY Centralized Fax System
Eligibility Verification Report (EVR)	Veterans Appeals Control and Locator System (VACOLS)	Review of Quality (ROQ)
Automated Medical Information System (AMIS)290	Veterans On-Line Applications (VONAPP)	Automated Sales Reporting (ASR)
Web Automated Reference Material System (WARMS)	Automated Medical Information Exchange II (AIME II)	Electronic Card System (ECS)
Automated Standardized Performance Elements Nationwide (ASPEN)	Committee on Waivers and Compromises (COWC)	Electronic Payroll Deduction (EPD)
Inquiry Routing Information System (IRIS)	Common Security User Manager (CSUM)	Financial Management Information System (FMI)
National Silent Monitoring (NSM)	Compensation and Pension (C&P) Record Interchange (CAPRI)	Purchase Order Management System (POMS)
Web Service Medical Records (WebSMR)	Control of Veterans Records (COVERS)	Veterans Canteen Web
Systematic Technical Accuracy Review (STAR)	Corporate Waco, Indianapolis, Newark, Roanoke, Seattle (Corporate WINRS)	Inventory Management System (IMS)
Fiduciary STAR Case Review	Fiduciary Beneficiary System (FBS)	Synquest
Veterans Exam Request Info System (VERIS)	Hearing Officer Letters and Reports System (HOLAR)	RAI/MDS
Web Automated Folder Processing System (WAFPS)	Inforce	ASSISTS
Courseware Delivery System (CDS)	Awards	MUSE
Electronic Performance Support System (EPSS)	Actuarial	Bbraun (CP Hemo)
Veterans Service Representative (VSR) Advisor	Insurance Self Service	VIC
Loan Guaranty Training Website	Insurance Unclaimed Liabilities	BCMA Contingency Machines
C&P Training Website	Insurance Online	Script Pro

Explain any minor application that are associated with your installation that does not appear in the list above. Please provide name, brief description, and any comments you may wish to include.

Minor app #1	Name	Description	Comments
	<input type="checkbox"/> Is PII collected by this min or application?		
	<input type="checkbox"/> Does this minor application store PII?		
	If yes, where?		
Who has access to this data?			

Minor app #2	Name	Description	Comments
	<input type="checkbox"/> Is PII collected by this min or application?		
	<input type="checkbox"/> Does this minor application store PII?		
	If yes, where?		
Who has access to this data?			

Minor app #3	Name	Description	Comments
	<input type="checkbox"/> Is PII collected by this min or application?		
	<input type="checkbox"/> Does this minor application store PII?		
	If yes, where?		
Who has access to this data?			

Baker System	Veterans Assistance Discharge System (VADS)
Dental Records Manager	VBA Training Academy
Sidexis	Veterans Service Network (VETSNET) Waco Indianapolis, Newark, Roanoke, Seattle (WINRS)
Priv Plus Mental Health Assistant	BIRLS Centralized Accounts Receivable System (CARS)
Telecare Record Manager	
Omnicell	Compensation & Pension (C&P)
Powerscribe Dictation System	Corporate Database
EndoSoft	Control of Veterans Records (COVERS)
Compensation and Pension (C&P)	Data Warehouse
Montgomery GI Bill Vocational Rehabilitation & Employment (VR&E) CH 31 Post Vietnam Era educational Program (VEAP) CH 32	INS - BIRLS Mobilization Master Veterans Record (MVR)
Spinal Bifida Program Ch 18	BDN Payment History
C&P Payment System	
Survivors and Dependents Education Assistance CH 35	
Reinstatement Entitlement Program for Survivors (REAPS) Educational Assistance for Members of the Selected Reserve Program CH 1606	
Reserve Educational Assistance Program CH 1607 Compensation & Pension Training Website	
Web-Enabled Approval Management System (WEAMS)	
FOCAS Work Study Management System (WSMS)	
Benefits Delivery Network (BDN) Personnel and Accounting Integrated Data and Fee Basis (PAID) Personnel Information Exchange System (PIES) Rating Board Automation 2000 (RBA2000)	
SHARE Service Member Records Tracking System	

(FY 2010) PIA: VISTA Minor Applications

Explain what minor application that are associated with your installation? *(Check all that apply)*

ACCOUNTS RECEIVABLE	DRUG ACCOUNTABILITY	INPATIENT MEDICATIONS
ADVERSE REACTION TRACKING	DSS EXTRACTS	INTAKE/OUTPUT
ASISTS	EEO COMPLAINT TRACKING	INTEGRATED BILLING
AUTHORIZATION/SUBSCRIPTION	ELECTRONIC SIGNATURE	INTEGRATED PATIENT FUNDS
AUTO REPLENISHMENT/WARD STOCK	ENGINEERING	KERNEL
AUTOMATED INFO COLLECTION SYS	ENROLLMENT APPLICATION SYSTEM	KIDS
AUTOMATED LAB INSTRUMENTS	EQUIPMENT/TURN-IN REQUEST	LAB SERVICE
AUTOMATED MED INFO EXCHANGE	EVENT CAPTURE	
BAR CODE MED ADMIN		LEXICON UTILITY
BED CONTROL	EXTENSIBLE EDITOR	LIBRARY
BENEFICIARY TRAVEL	EXTERNAL PEER REVIEW	LIST MANAGER
CAPACITY MANAGEMENT - RUM	FEE BASIS	MAILMAN
CAPRI	FUNCTIONAL INDEPENDENCE	MASTER PATIENT INDEX VISTA
CAPACITY MANAGEMENT TOOLS		MCCR NATIONAL DATABASE
CARE MANAGEMENT	GEN. MED. REC. - I/O	MEDICINE
CLINICAL CASE REGISTRIES	GEN. MED. REC. - VITALS	MENTAL HEALTH
CLINICAL INFO RESOURCE NETWORK	GENERIC CODE SHEET	
	GRECC	MINIMAL PATIENT DATASET
CLINICAL PROCEDURES	HEALTH DATA & INFORMATICS	MYHEALTHVET
CLINICAL REMINDERS	HEALTH LEVEL SEVEN	Missing Patient Reg (Original) A4EL
CMOP	HEALTH SUMMARY	NATIONAL DRUG FILE
CONSULT/REQUEST TRACKING	HINQ	NATIONAL LABORATORY TEST
CONTROLLED SUBSTANCES	HOSPITAL BASED HOME CARE	NDBI
CPT/HCPCS CODES	ICR - IMMUNOLOGY CASE REGISTRY	NETWORK HEALTH EXCHANGE
DENTAL	IFCAP	NURSING SERVICE
DIETETICS	IMAGING	OCCURRENCE SCREEN
DISCHARGE SUMMARY	INCIDENT REPORTING	ONCOLOGY
DRG GROUPER	INCOME VERIFICATION MATCH	ORDER ENTRY/RESULTS REPORTING
	INCOMPLETE RECORDS TRACKING	

Explain any minor application that are associated with your installation that does not appear in the list above. Please provide name, brief description, and any comments you may wish to include.

Name	Description	Comments
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Is PII collected by this min or application?		
<input type="checkbox"/> Does this minor application store PII?		
<input type="text"/> If yes, where?		
<input type="text"/> Who has access to this data?		

Minor app #1

Name	Description	Comments
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Is PII collected by this min or application?		
<input type="checkbox"/> Does this minor application store PII?		
<input type="text"/> If yes, where?		
<input type="text"/> Who has access to this data?		

Minor app #2

Name	Description	Comments
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Is PII collected by this min or application?		
<input type="checkbox"/> Does this minor application store PII?		
<input type="text"/> If yes, where?		
<input type="text"/> Who has access to this data?		

Minor app #3

OUTPATIENT PHARMACY

PAID
PATCH MODULE
PATIENT DATA EXCHANGE

PATIENT REPRESENTATIVE

PCE PATIENT CARE
ENCOUNTER
PCE PATIENT/IHS SUBSET

PHARMACY BENEFITS
MANAGEMENT
PHARMACY DATA
MANAGEMENT
PHARMACY NATIONAL DATABASE

PHARMACY PRESCRIPTION
PRACTICE
POLICE & SECURITY

PROBLEM LIST

PROGRESS NOTES

PROSTHETICS
QUALITY ASSURANCE
INTEGRATION
QUALITY IMPROVEMENT
CHECKLIST
QUASAR

RADIOLOGY/NUCLEAR
MEDICINE
RECORD TRACKING

REGISTRATION

RELEASE OF INFORMATION - DSSI

REMOTE ORDER/ENTRY
SYSTEM
RPC BROKER

RUN TIME LIBRARY
SAGG
SCHEDULING

SHIFT CHANGE HANDOFF
TOOL

SOCIAL WORK

SPINAL CORD DYSFUNCTION
SURGERY
SURVEY GENERATOR

TEXT INTEGRATION UTILITIES
TOOLKIT

UNWINDER

UTILIZATION MANAGEMENT ROLLUP

UTILIZATION REVIEW

VA CERTIFIED COMPONENTS - DSSI

VA FILEMAN

VBECs

VDEF

VENDOR - DOCUMENT STORAGE SYS

VHS&RA ADP TRACKING SYSTEM

VISIT TRACKING
VISTALINK

VISTALINK SECURITY

VISUAL IMPAIRMENT SERVICE TEAM
ANRV

WOMEN'S HEALTH

CARE TRACKER

(FY 2010) PIA: Minor Applications

Add any information concerning minor applications that may be associated with your system. Please indicate the name of the minor application, a brief description, and any comments you may wish to include. If you have more than 3 minor applications please copy then below sections as many times as needed.

Minor app #1	Name		Description	Comments
		<input type="checkbox"/>	Is PII collected by this min or application?	
		<input type="checkbox"/>	Does this minor application store PII?	
			If yes, where?	
		Who has access to this data?		

Minor app #2	Name		Description	Comments
		<input type="checkbox"/>	Is PII collected by this min or application?	
		<input type="checkbox"/>	Does this minor application store PII?	
			If yes, where?	
		Who has access to this data?		

Minor app #3	Name		Description	Comments
		<input type="checkbox"/>	Is PII collected by this min or application?	
		<input type="checkbox"/>	Does this minor application store PII?	
			If yes, where?	
		Who has access to this data?		

Digital Signature Block

Facility Name: 0

Title:	Name:	Phone:	Email:
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Privacy Officer:	Robert Isaac	321 397-6807	robert.isaac@va.gov
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Information Security Officer:	Keith Herzberg	321 397-6167	keith.herzberg@va.gov
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Chief Information Officer:	Marty Sibley	407-559-1520	martha.sibley@va.gov
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Person Completing Document:	Robert Isaac	321 397-6807	robert.isaac@va.gov
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System / Application / Program Manager:	Gregory J Brudos	321-397-6580	gregory.brudos@va.gov
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Date of Report: 1/12/2010
OMB Unique Project Identifier: 029-00-01-11-01-1180-00
Region 3 > VHA > VISN 8 > Orlando
Project Name: VAMC > VistA