	A	B	C	D
1	(FY 2010) PIA: System Identification			
3	Program or System Name:	REGION 5>VBA>St Petersburg Region>VARO Newark>LAN		
4	OMB Unique System / Application / Program Identifier (AKA: UPID #):	029-00-02-00-01-1120-00		

	A	B	C	D
5	Description of System / Application / Program:	VBA Newark Regional Office (RO) Local Area Network (LAN). The Newark RO LAN is an Ethernet/802.3 LAN with 214 nodes. It also has 802.11b/g wireless capability on five floors. The LAN is composed of one DC/GC controller one Application server, one file server, one Web server(Intranet), and one Scan server all running MS Windows 2003 OS. The LAN is also configured with a primary and backup Super Migration Gateway (SMGW) servers running Red Hat Linux, which provides access to the Benefits Delivery Network. There is one Cisco 2600 Router running IOS 11.3, one Cisco 4006 Switch and one Nokia IP380 IDS that provide network intrusion detection.		
7	Facility Name:	Newark Regional Office (309)		
8	Title:	Name:	Phone:	Email:
9	Privacy Officer:	LaShanda Hodges	(973) 297-3263	lashanda.hodges@va.gov
10	Information Security Officer:	Yolanda Maury	(973) 297-3352	yolanda.maury@va.gov
11	Chief Information Officer:	Angel L. Denis	(973) 297-3357	angel.denis@va.gov
12	Person Completing Document:	Yolanda Maury	(973) 297-3352	yolanda.maury@va.gov

	A	B	C	D
13	Records Management Officer	Heather Osborne	(973) 297-3368	heather.osborne@va.gov
14	Other Titles:			
15	Other Titles:			
16	Date of Last PIA Approved by VACO Privacy Services: (MM/YYYY)	03/2008		
17	Date Approval To Operate Expires:	08/2011		
18				
20	What specific legal authorities authorize this program or system:	VA Directive 6508		
21	What is the expected number of individuals that will have their PII stored in this system:	50117		
22	Identify what stage the System / Application / Program is at:	Operations/Maintenance		
23	The approximate date (MM/YYYY) the system will be operational (if in the Design or Development stage), or the approximate number of years the system/application/program has been in operation.	06/1993		
24	Is there an authorized change control process which documents any changes to existing applications or systems?	Yes		
25	If No, please explain:			
26	Has a PIA been completed within the last three years?	Yes		
28	Date of Report (MM/YYYY):			
31	**Please check the appropriate boxes and continue to the next TAB and complete the remaining questions on this form.**			
32	☐ Have any changes been made to the system since the last PIA?			
33	☑ Is this a PIV system/application/program collecting PII data from Federal employees, contractors, or others performing work for the VA?			
34				

	A	B	C	D
	☑ Will this system/application/program retrieve information on the basis of name, unique identifier, symbol, or other PII data?			
35	☑ Does this system/application/program collect, store or disseminate PII/PHI data?			
36	☑ Does this system/application/program collect, store or disseminate the SSN?			
37	**If there is no Personally Identifiable Information on your system , please skip to TAB 12. (See Comment for Definition of PII)**			
38				

(FY 2010) PIA: System of Records

Is the data maintained under one or more approved System(s) of Records?	Yes
if the answer above is no, please skip to row 16.	
For each applicable System(s) of Records, list:	
1. All System of Record Identifier(s) (number):	58VA21/22
2. Name of the System of Records:	Compensation, Pension, Education, and Rehabilitation Records-VA
3. Location where the specific applicable System of Records Notice may be accessed (include the URL):	http://vaww.va.gov/privacy/systemsofrecords
Have you read, and will the application, system, or program comply with, all data management practices in the System of Records Notice(s)?	No
Does the System of Records Notice require modification or updating?	Yes
	(Please Select Yes/No)
Is PII collected by paper methods?	Yes
Is PII collected by verbal methods?	Yes
Is PII collected by automated methods?	Yes
Is a Privacy notice provided?	Yes
Proximity and Timing: Is the privacy notice provided at the time of data collection?	Yes
Purpose: Does the privacy notice describe the principal purpose(s) for which the information will be used?	Yes
Authority: Does the privacy notice specify the effects of providing information on a voluntary basis?	Yes
Disclosures: Does the privacy notice specify routine use(s) that may be made of the information?	Yes

(FY 2010) PIA: Notice

Please fill in each column for the data types selected.

Data Type	Collection Method	What will the subjects be told about the information collection?	How is this message conveyed to them?	How is a privacy notice provided?
Veteran or Primary Subject's Personal Contact Information (name, address, telephone, etc)	ALL	Benefits	All	All
Family Relation (spouse, children, parents, grandparents, etc)	ALL	Benefits	All	All
Service Information	ALL	Benefits	All	All
Medical Information	ALL	Benefits	All	All
Criminal Record Information	ALL	Benefits	All	All
Guardian Information	ALL	Benefits	All	All
Education Information	ALL	Benefits	All	All
Benefit Information	ALL	Benefits	All	All
Other (Explain)	N/A	N/A		

Data Type	Is Data Type Stored on your system?	Source (If requested, identify the specific file, entity and/or name of agency)	Is data collection Mandatory or Voluntary?	Additional Comments
Veteran or Primary Subject's Personal Contact Information (name, address, telephone, etc)	Yes	VA Files / Databases (Identify file)	Voluntary	none
Family Relation (spouse, children, parents, grandparents, etc)	Yes	VA Files / Databases (Identify file)	Voluntary	none
Service Information	Yes	VA Files / Databases (Identify file)	Voluntary	none
Medical Information	Yes	VA Files / Databases (Identify file)	Voluntary	none
Criminal Record Information	Yes	VA Files / Databases (Identify file)	Voluntary	none
Guardian Information	Yes	VA Files / Databases (Identify file)	Voluntary	none
Education Information	Yes	VA Files / Databases (Identify file)	Voluntary	none
Benefit Information	Yes	VA Files / Databases (Identify file)	Voluntary	none
Other (Explain)				
Other (Explain)				
Other (Explain)				

(FY 2010) PIA: Data Sharing

Organization	Name of Agency/Organization	Do they access this system?	Identify the type of Data Sharing and its purpose.	Is PII or PHI Shared?	What is the procedure you reference for the release of information?
Internal Sharing: VA Organization	Newark RO	Yes	Determination of VA Benefits	Both PII & PHI	VA Direc tive 6500
Other Veteran Organization	VariousNon-profit Service Organizations	Yes	Claims Filing	Both PII & PHI	service agreements at upper echelons.
Other Federal Government Agency	N/A				
State Government Agency	State offices	Yes	Claims Filing	Both PII & PHI	service agreements at upper echelons.
Local Government Agency	County offices	Yes	Claims Filing	PII	service agreements at upper echelons.
Research Entity	N/A				
Other Project / System	N/A				
Other Project / System	N/A				
Other Project / System	N/A				

(FY 2010) PIA: Access to Records

Does the system gather information from another system?	No
Please enter the name of the system:	
Per responses in Tab 4, does the system gather information from an individual?	Yes
If information is gathered from an individual, is the information provided:	☑ Through a Written Request ☑ Submitted in Person ☑ Online via Electronic Form
Is there a contingency plan in place to process information when the system is down?	Yes

(FY 2010) PIA: Secondary Use

Will PII data be included with any secondary use request?	No
if yes, please check all that apply:	☐ Drug/Alcohol Counseling ☐ Mental Health ☐ HIV ☐ Research ☐ Sickle Cell ☐ Other (Please Explain)

Describe process for authorizing access
to this data.
Answer:

(FY 2010) PIA: Program Level Questions

Does this PIA form contain any sensitive information that could cause harm to the Department of Veterans Affairs or any party if disclosed to the public?

No

If Yes, Please Specify:

Explain how collected data are limited to required elements:

Answer:

Information is collected primarily on defi

How is data checked for completeness?

Answer:

Data is checked for completeness by syst

What steps or procedures are taken to ensure the data remains current and not out of date?

Answer:

Data is updated as a result of returned m

How is new data verified for relevance, authenticity and accuracy?

Answer:

All data is matched against supporting cla

Additional Information: (Provide any necessary clarifying information or additional explanation for this section.)

Answer:

(FY 2010) PIA: Retention & Disposal

What is the data retention period?

Answer:

Data is retained on all VBA systems indefi

Explain why the information is needed for the indicated retention period?

Answer:

For veterans benefits.

What are the procedures for eliminating data at the end of the retention period?

Answer:

Data is not eliminated but stored on rem

Where are these procedures documented?

Answer:

Procedures are documented in the Disast

How are data retention procedures enforced?

Answer:

Enforcement procedures are documente

Has the retention schedule been approved by the National Archives and Records Administration (NARA)

Yes

Additional Information: (Provide any necessary clarifying information or additional explanation for this section.)

Answer:

(FY 2010) PIA: Children's Online Privacy Protection Act (COPPA)

Will information be collected through the internet from children under age 13?

No

If Yes, How will parental or guardian approval be obtained?

Answer:

(FY 2010) PIA: VBA Minor Applications

Explain what minor application that are associated with your installation? *(Check all that apply)*

	Records Locator System		Education Training Website		Appraisal System
	Veterans Assistance Discharge System (VADS)		VR&E Training Website		Web Electronic Lender Identification
	LGY Processing		VA Reserve Educational Assistance Program		CONDO PUD Builder
	Loan Service and Claims		Web Automated Verification of Enrollment		Centralized Property Tracking System
	LGY Home Loans		Right Now Web		Electronic Appraisal System
	Search Participant Profile (SPP)		VA Online Certification of Enrollment (VA-ONCE		Web LGY
X	Control of Veterans Records (COVERS)		Automated Folder Processing System (AFPS)		Access Manager
X	SHARE	X	Personal Computer Generated Letters (PCGL)		SAHSHA
X	Modern Awards Process Development (MAP-D)	X	Personnel Information Exchange System (PIES)		VBA Data Warehouse
X	Rating Board Automation 2000 (RBA2000)		Rating Board Automation 2000 (RBA2000)		Distribution of Operational Resources (DOOR)
X	State of Case/Supplemental (SOC/SSOC)		SHARE		Enterprise Wireless Messaging System (Blackberry)
X	Awards		State Benefits Reference System		VBA Enterprise Messaging System
X	Financial and Accounting System (FAS)	X	Training and Performance Support System (TPSS)		LGY Centralized Fax System
	Eligibility Verification Report (EVR)	X	Veterans Appeals Control and Locator System (VACOLS)		Review of Quality (ROQ)
X	Automated Medical Information System (AMIS)290		Veterans On-Line Applications (VONAPP)		Automated Sales Reporting (ASR)
X	Web Automated Reference Material System (WARMS)		Automated Medical Information Exchange II (AIME II)		Electronic Card System (ECS)
X	Automated Standardized Performace Elements Nationwide (ASPEN)		Committee on Waivers and Compromises (COWC)		Electronic Payroll Deduction (EPD)
	Inquiry Routing Information System (IRIS)		Common Security User Manager (CSUM)		Financial Management Information System (FMI)
	National Silent Monitoring (NSM)		Compensation and Pension (C&P) Record Interchange (CAPRI)		Purchase Order Management System (POMS)
	Web Service Medical Records (WebSMR)	X	Control of Veterans Records (COVERS)		Veterans Canteen Web
	Systematic Technical Accuracy Review (STAR)		Corporate Waco, Indianapolis, Newark, Roanoke, Seattle (Corporate WINRS)		Inventory Management System (IMS)
	Fiduciary STAR Case Review		Fiduciary Beneficiary System (FBS)		Synquest
	Veterans Exam Request Info System (VERIS)		Hearing Officer Letters and Reports System (HOLAR)		RAI/MDS
X	Web Automated Folder Processing System (WAFPS)		Inforce		ASSISTS
	Courseware Delivery System (CDS)		Awards		MUSE
	Electronic Performance Support System (EPSS)		Actuarial		Bbraun (CP Hemo)
	Veterans Service Representative (VSR) Advisor		Insurance Self Service		VIC
	Loan Guaranty Training Website		Insurance Unclaimed Liabilities		BCMA Contingency Machines
	C&P Training Website		Insurance Online		Script Pro

Baker System		Veterans Assistance Discharge System (VADS)
Dental Records Manager		VBA Training Academy
Sidexis		Veterans Service Network (VETSNET)
Priv Plus		Waco Indianapolis, Newark, Roanoke, Seattle (WINRS)
Mental Health Asisstant		BIRLS
Telecare Record Manager		Centralized Accounts Receivable System (CARS)
Omnicell	X	Compensation & Pension (C&P)
Powerscribe Dictation System		Corporate Database
EndoSoft		Control of Veterans Records (COVERS)
Compensation and Pension (C&P)		Data Warehouse
Montgomery GI Bill		INS - BIRLS
Vocational Rehabilitation & Employment (VR&E) CH 31		Mobilization
Post Vietnam Era educational Program (VEAP) CH 32		Master Veterans Record (MVR
Spinal Bifida Program Ch 18	X	BDN Payment History
C&P Payment System		
Survivors and Dependents Education Assistance CH 35		
Reinstatement Entitelment Program for Survivors (REAPS)		
Educational Assistance for Members of the Selected Reserve Program CH 1606		
Reserve Educational Assistance Program CH 1607		
Compensation & Pension Training Website		
Web-Enabled Approval Management System (WEAMS)		
FOCAS		
Work Study Management System (WSMS)		
Benefits Delivery Network (BDN)		
Personnel and Accounting Integrated Data and Fee Basis (PAID)		
Personnel Information Exchange System (PIES)		
Rating Board Automation 2000 (RBA2000)		
SHARE		
Service Member Records Tracking System		

(FY 2010) PIA: Final Signatures

Facility Name: Region 5>VBA.St Petersburg Region>VARO Newark>LAN

Title:	Name:	Phone:	Email:
Privacy Officer:	LaShanda Hodges	(973)297-3263	lashanda.hodges@va.gov
Information Security Officer:	Yolanda Maury	(973) 297-3352	yolanda.maury@va.gov
Chief Information Officer:	Angel L. Denis	(973) 297-3357	angel.denis@va.gov
Person Completing Document:	Yolanda Maury	(973) 297-3352	yolanda.maury@va.gov
System / Application / Program Manager:	Heather Osborne	(973) 297-3368	heather.osborne@va.gov

Date of Report: 03/04/2010

OMB Unique Project Identifier 029-00-02-00-01-1120-00

Project Name REGION 5>VBA>St Petersburg Region>VARO Newark>LAN